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INC-D-126/3
10 July 1969

UNITED STATES INTELLIGENCE BOARD
INTELLIGENCE INFORMATION HANDLING COMMITTEE

MEMORANDUM FOR: INC Members

SUBJECT: Intelligence Data Elements and Codes Standardization
Recommended Procedure

REFERENCES:

- (a) SD&D-M-10, 3 June 1969
- (b) SD&D-M-13, 9 July 1969
- (c) DoD Directive 5000.11, 7 December 1967
- (d) DoD Instruction 5000.12, 27 April 1965
- (e) ASD(C) Memorandum to Director, DIA, 20 Sept. 1965
- (f) SD&D-M-12, 9 June 1969

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1. At its regularly scheduled meeting on 29 May 1969 [Reference (b)] the System Design and Development Subcommittee (SD&DS) was briefed by

on DIA's responsibility for the development and implementation of standards for data elements and codes in the area of intelligence [References (a), (d), & (e)].

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2. Prior to this meeting the INC Support Staff had received an information copy of a DIA proposal for Standardization of Geographic-Political Data Elements and Codes [Reference (a)]. After the briefing by the DIA personnel the members of the Subcommittee discussed the DIA proposal and what position the Subcommittee should take with regard to the activity discussed in the briefing.

3. The Subcommittee agreed that, since it had accepted as its responsibility - on behalf of the INC - the area of intelligence data elements and codes standardization, it should respond to the DIA memorandum. This response has been forwarded [Reference (f)].

4. The Subcommittee agreed that a procedure is necessary, whereby it is kept informed in the area of standards for intelligence data elements and codes, so that it can render proper support to the INC. The following procedure was approved by the Subcommittee and is recommended for INC approval.

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(a) The members of the IHC will ensure that documents relating to standardization of intelligence data elements and codes are sent to the SD&DS in care of the IHC Support Staff, Room 4B26 CIA Headquarters.

(b) These documents will then be distributed to the SD&DS members for consideration and/or action.

(c) The SD&DS will prepare draft proposals and recommendations, as appropriate, for IHC consideration and approval.

5. The Subcommittee requests that the IHC approve the recommended procedure.



Executive Secretary

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